

APPENDIX B

PROMISE OF EMPLOYMENT

(This form may be downloaded and completed or copied onto company letterhead. All information is required.)

Upon receipt of a Certificate of Age Form ED-301 from the Connecticut State Board of Education, I promise to employ _____ for the following:

Job Title:

Business Name:

Business Address:

Business Phone:

Manager Name:

Manager Contact:

Specific job duties*:

*Vague terms such as "cleaning" or "associate" are unacceptable – we need to know exactly what tasks the minor will be performing on the job. Minors are forbidden by law to use any chemical not available to the public in a retail store and such cleaning solutions must have the original manufacturer's label attached.

This employment will have the starting rate of \$ _____ per hour for a MAXIMUM of _____ hours per week. (16 and 17 year-olds maximum 32 hours school week and 48 hours non-school week)

A minor who has reached the age of fourteen may be employed or permitted to work as a caddie or in a pro shop at any municipal or private golf course, and a minor who has reached the age of fifteen may be employed or permitted to work as a staff member at a youth camp, as defined in section 19a-420, as a lifeguard or in any mercantile establishment as a bagger, cashier or stock clerk, provided such employment is limited to periods of school vacation during which school is not in session for five consecutive days or more except that a 15 year-old minor employed in a grocery store may work on any Saturday during the year for no more than 8 hours. (C.G.S. Sec. 31-23 (b) (1))

Name: _____

Signature: _____
(Authorized Firm/Company Official)

Date: _____